



C&S Companies
499 Col. Eileen Collins Blvd.
Syracuse, NY 13212
p: (315) 455-2000
f: (315) 455-9667
www.cscos.com

January 26, 2010

Ms. Judy Boyke, Supervisor
Town of Cicero
P.O. Box 1517
8236 South Main Street
Cicero, New York 13039

Re: Engineering Services for 2010

Dear Ms. Boyke:

We are pleased to submit this proposal to provide engineering services to assist and advise the Town of Cicero. Our scope of services is broken down into two categories. The first category, Exhibit "A", identifies the services which will be applied against our proposed retainer. We have utilized a value of \$31,440 for our proposed retainer. We will bill the Town \$2,620 on a monthly basis to compensate us in exchange for the services identified in Exhibit "A".


The second category, Exhibit "B", is comprised of non-retainer services; some of which have been identified. The non-retainer services will be provided on an hourly basis. The individuals shown on the attached 2010 Rate Schedule are the primary employees within our organization expected to perform work within the Town. Individuals not identified on the attached rate schedule who perform work for the Town will be billed on the basis of salary costs times a factor of 2.15. Reimbursable Expenses incurred by us in connection with all Basic and any Additional Services, which may be requested, will be charged on the basis of actual cost.

We ask you to furnish us with any additional information relating to your requirements not currently identified, including any special or extraordinary considerations for the special services you may require. Additionally, we ask you to make available all pertinent reports, data, or other information necessary for our performance and upon which we may rely in performing services hereunder.


This proposal, together with attached Exhibits "A" and "B" and the 2010 Rate Schedule constitutes the entire agreement between us with respect to its subject matter and supersedes all prior and contemporaneous written or oral understandings with respect to that subject matter. This proposal may be amended, supplemented, modified, or canceled only by a written instrument signed by both parties.

Very truly yours,

C&S ENGINEERS, INC.



Ronald F. DeTota, II, P.E.
Managing Engineer

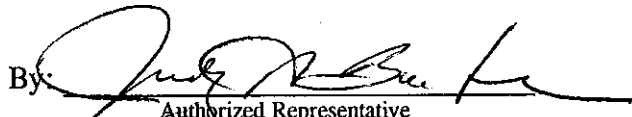


Douglas R. Wickman, P.E.
Principal

RFD/gmm

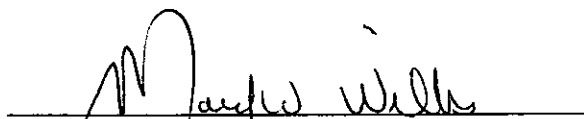
Accepted this 21st day of

June, 2010.

By: 

Authorized Representative

Subscribed and sworn to before me
this 9th day of March, 2010.



Notary Public

MARILYN WILKS
Notary Public, State of New York
Qual. in Onon. Co. No. 01W16040214
My Comm. Exp. April 17, 2010

EXHIBIT "A"

SCOPE OF SERVICES RETAINER FEE SERVICES

OWNER: Town of Cicero Town Board

ENGINEER: C&S Engineers, Inc.

ENGINEER shall perform the following Basic Services after acceptance of ENGINEER's proposal by OWNER:

1. ENGINEER shall attend up to two regularly scheduled monthly meetings of the Town Board. Attend miscellaneous meetings for non-project specific items.
2. ENGINEER shall attend special meetings of the Town Board as may be requested.
3. ENGINEER shall attend other meetings including but not limited to meetings with the Supervisor, Code Enforcement Officer, Highway Superintendent, and other Town officials as may be periodically requested.
4. ENGINEER shall attend Drainage Committee meetings or other periodic meetings with OWNER's representatives and serve in an advisory role on an as needed basis.
5. ENGINEER shall provide telephone consultation to all Town representatives and residents relating to Town Engineering matters.
6. ENGINEER shall provide access to all in house sewage and drainage record drawings, flood plain maps, wetland maps and other data available to all Town representatives, residents, developers and contractors including providing copies as requested and as practicable. This service will be provided in our office by appointment.
7. ENGINEER shall provide advice and consultation to the Supervisor and Town Drainage Committee in response to periodic complaints which the Town received from residents relative to existing neighborhood drainage problems.

ENGINEER proposes to provide the OWNER with the services identified within Items 1 through 7 for the retainer fee as mutually agreed upon annually with the Town Board.

EXHIBIT "B"

SCOPE OF SERVICES NON-RETAINER FEE SERVICES

OWNER: Town of Cicero Town Board

ENGINEER: C&S Engineers, Inc.

ENGINEER shall perform the following Basic Services after acceptance of ENGINEER's proposal by OWNER:

1. ENGINEER shall provide services to the OWNER on specific developer related projects. The Scope of Services would include the review of: drainage reports, and miscellaneous materials submitted relative to Zone Changes; SEQR reviews; Petition Plan reviews; Contract Document reviews; and all other miscellaneous documents which may be submitted by developers and reviews requested by the OWNER. This item will also include the preparation of all review letters and reports to the OWNER.
2. ENGINEER shall provide construction review and inspection observation for sanitary sewers, storm drainage facilities, and roads for residential and commercial subdivisions. These services also include the preparation of record drawings, certification of completions, and estimates for security deposits as required by the OWNER.
3. ENGINEER shall provide periodic field inspection of commercial projects and site plan construction as well as the review of record drawing information completed by the developer's agents when directed by OWNER.
4. ENGINEER shall provide other Engineering Services for miscellaneous projects which may be requested by the OWNER periodically during the course of the year (i.e., new water or sewer district formation for existing residents, road reconstruction projects, landfill monitoring efforts, sanitary sewer and drainage related services or new facility installation, brush and garbage contracts, etc.)
5. ENGINEER shall provide miscellaneous drainage analyses and studies and field work including surveys, preliminary designs, written reports and recommendations, etc., to the OWNER when so directed by the OWNER.

The costs for non-retainer services identified in Item Nos. 1 through 3 would be paid for by funds posted by developers. Item Nos. 4 and 5 would be for OWNER requested projects and the funds provided by the OWNER.